

THE SACRAMENTO YACHT CLUB

3365 South River Road West Sacramento, CA 95691
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The Sacramento Yacht Club is a non-profit private club, owned by the membership and located ten minutes from downtown Sacramento. The Club has existed in its present form since 1929. It has inhabited its present location since 1976. The Club offers a year-round schedule of social events for its members. The club has approximately 200 family members, as well as a modern and beautiful private marina with covered slips from 30 to 50 feet, handling over 100 boats.

The SYC facilities, including the Clubhouse, Main Bar, Galley, Lawn Area with stationary tent and Gazebo stage are available for members to rent for their private events or sponsor non - members for events on dates not scheduled for use by the SYC. The Club Manager handles the private events calendar and will assist you with available dates.

The SYC facilities can handle weddings, birthday and anniversary parties, retirements, business meetings, holiday parties as well as luncheon and dinner events. The main bar overlooks the entire Marina and the Sacramento River, as does the Clubhouse with its large windows and complete wrap-around deck.

The facilities and location of the SYC Clubhouse and grounds provide a unique and beautiful place to hold private events. The SYC professional staff and its many volunteers are always ready to help members and sponsored groups plan their unique private event.

Club Rental Fees

Catered Dinner:	SYC Member, Personal Use	\$350.00 flat fee
Catered Dinner:	Non-Member or Member Business	\$500.00 flat fee
Catered Luncheon:	Monday thru Friday	\$150.00 flat fee
Meetings/Continental:	Monday thru Friday	\$5.00 per person
Galley Use:	Full/Limited	\$250.00/\$75.00
Bar Service:	Hosted/No-Host	\$75.00 flat fee

Facilities Rental Policies

All Set and Flat fees are to be paid to SYC no later than 30 days prior to the event.

SYC reserves the right to cancel the event and return the reservation fee to you, should the payment not be received in the allotted time, and the date returned to the calendar for other inquiries.

Upon receipt of the Reservation Contract, prospective engagers have 14 business days to return documents and deposit to Sacramento Yacht Club. The date will be returned to the calendar should no response be received by SYC in the allotted time.

General:

The Sacramento Yacht Club may be reserved for private events by Members and for Member-Sponsored Events only.

The Club rental fees cover the use of the facility for the rental period from the beginning of the event to its conclusion. Time for decorating and for gathering up personal properties and removing decorations is in addition to the rental period. Rental of the Club includes the normal use of tables and chairs to seat a maximum of 120 guests. The Club rental fee does not include set-up and clean-up. These services will be provided by the Club staff for an additional charge.

The Clubhouse and grounds may be reserved for private events only. An engager shall not advertise or invite the general public to attend a private event. If an engager advertises or invites the general public

to an event scheduled as a private event at the club, such event shall be canceled by Club Officers and all deposited fees shall be forfeited.

Time Parameters for Private Functions:

Luncheon / Meetings:

Up to and not to exceed four (4) hours.*

All luncheon / meeting are to be concluded no later then 3:00pm.

Dinner Events:

Up to and not to exceed six (6) hours. *

*Additional Time Request:

Additional time can be accommodated; the rate will be \$75.00 per hour. After the first hour we can prorate this fee to accommodate one half hour increments at \$ 40.00 per additional hour.

Event Set Up and Clean Up:

Club staff will set up the room to your specifications, \$20.00 per hour, per person and a minimum of three (3) hours per person. This service is required for all sponsored events.

Available Event Staffing; SYC can be hired at a rate of \$20.00 per hour, per person and a minimum of three (3) hours per person.

Decorating:

The linen available to be used for the event, are the choices provided to us by our linen supplier; color samples are on hand for your selection.

Normally, the renter will be allowed to decorate the dining room the same day as the scheduled event. Decorating should be limited to (4) four hours and should start between the hours of 10 am and 4 pm. The renter is responsible for any damage to the club property as a result of decorating activities. Decorating may be permitted the day prior to the event providing there is no other event scheduled for that day. Arrangements for early decorating must be made in advance and will be allowed only if it does not create a hardship on the Club or Club staff. Confetti **MAY NOT** be used during the event.

Catering:

All out-side catering and other arrangements are the responsibility of engager, and shall be paid directly by the engager to the specific service providers. The out-side caterer and/or other providers are

responsible to contact SYC, to inform the Club of the arrangement(s) made by the engager and discuss the plans and / or format for the event, a minimum of fourteen (14) days prior to the event.

Banquet Prices:

Please see enclosed menus. All meal prices are subject to service charge and sales tax.

Prices quoted more than eight weeks in advance of the event are subject to change by Sacramento Yacht Club. Firm and irrevocable pricing will be guaranteed for not more than eight weeks prior to the actual event.

Tables, Chairs, China, Glassware, Silverware and Linen are included within the banquet prices.

The linen will be white and burgundy tablecloths with white napkins unless a special request is made by the engager. The Club will need at least a two week notice for an alternate color choice. We cannot guarantee any color other than the two primary colors in use by the Club.

The linen available to be selected for an event are choices provided to us by our linen supplier; color samples are available for viewing.

Full Galley use:

This allows the engager or their caterers to use the Club Galley on the day of the event. Included is the use of pots, pans, baking ovens, refrigerator, warming oven, flat grill and microwave oven.

Excluded are the use of the deep fryer units, char-broiler grill and convection oven.

Alcoholic Beverages:

All alcoholic beverages served on the premises must be purchased from the Club through the Club's supplier. The house wine and or champagne may be ordered by the case and shall be paid for prior to the event. If a special wine or champagne is requested, the club will make every effort to provide it through its regular established suppliers.

SYC requires two bartenders for parties over 100 or more persons. The second bartender fee will not be incurred by the engager if the cumulative bar revenues exceed \$750.00 exclusive of sales tax.

An engager may bring in their own wine and/ or champagne. It will be served during the meal segment of the event only; it will not be offered to your guests from the bar (s).

The Club will offer corkage service for wine or champagne brought to the Club for private events. This fee is \$7.50 per 750 ml bottle plus tax.

Hosted Bar Service is subject to 15% gratuity; based on pre tax sales.

Opened wine bottles or carafes shall not be removed from the premises.

The consumption of alcoholic beverages by any person under the age of 21 years is unlawful and will not be allowed.

Smoking:

Smoking is not allowed inside the Clubhouse, Galley, Main Bar or deck outside of the dining room. Smoking is allowed only on the deck immediately outside the bar, the lawn area or in the garden.

Risk:

Any damage or loss of SYC property shall be the sole responsibility of the engager. SYC will not be held responsible for the safekeeping of any property not belonging to the Club.

Member Sponsorship:

Pursuant to SYC Standing Rules, Clubhouse Rules D a-c, use of the club facilities for a private event requires that a member who is in good standing act as a sponsor for the event. A member in good standing shall mean a member who has no outstanding balance on their membership account at the time the rental agreement is signed through the date of the event.

It shall be the policy of the Sacramento Yacht Club, that all member sponsors guarantee that all charges that are due from the event be paid in full, that all policies of the club are abided by and that He / She will be in attendance during the entire event.